

## Administrative Order



**Administrative Order No.:** 4-107

**Title:** FEE SCHEDULE FOR THE CONSUMER SERVICES DEPARTMENT

**Ordered:** March 1, 2005

**Effective:** March 11, 2005

### **AUTHORITY:**

Section 4.02 of the Miami-Dade County Home Rule Amendment and Charter; Chapter 4, Articles I and III; Chapter 8A, Articles III, VIIA, XVI, XVII, XVIII; Chapter 8AA, Article II; Chapter 30, Section 30-372.1 and Article III; and Chapter 31 of the Code of Miami-Dade County.

### **SUPERSEDES:**

This Administrative Order supersedes Administrative Order 4-107, ordered July 22, 2003 and effective August 1, 2003.

### **POLICY:**

This Administrative Order establishes a schedule of fees to be assessed and collected by the Consumer Services Department to cover the cost of processing permits, licenses, registrations, limited authorizations, certificates, decals and applications; performing inspections; and providing other services.

### **FEE SCHEDULE:**

The fee schedule adopted by this Administrative Order is attached hereto and made a part hereof.

This Administrative Order is hereby submitted to the Board of County Commissioners of Miami-Dade County, Florida.

George M. Burgess  
County Manager

## CONSUMER SERVICES DEPARTMENT FEE SCHEDULE

The following regulatory and application fees are non-refundable, unless otherwise stated, and are separate from any occupational license fee that may be applicable:

### **I. AMBULANCE - Chapter 4 - Article I**

The following fees pertain to Advanced Life Support and/or Basic Life Support ground or air ambulance transport services. The triennial expiration date for private ambulance Certificates is December 31st of each third calendar year following the enactment of Code modifications in the Year 2000.

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|--|------------|
| A. Initial application fee for a Certificate of Public Convenience and Necessity by a private provider   | \$1,500.00 |
| B. Application fee for the sale, transfer or change in ownership structure of a certificate of Public Convenience and Necessity by a private provider    | 1,500.00   |
| C. Application fee to modify the terms, conditions, provisions or limitations of a Certificate of Public Convenience and Necessity by a private provider | 1,200.00   |
| D. Applicants submitting a single application for more than one (1) category above must pay the greater fee applicable as the sole prevailing fee.       |            |
| E. Triennial renewal application fee for a Certificate of Public Convenience and Necessity by a private provider.  | 1,500.00   |
| F. Annual permit fee for each transport vehicle operated by a private provider.  | 500.00     |

### **II. LOCKSMITH - Chapter 8A - Article XVII**

#### **A. Locksmith Business Registration**

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|---|----------|
| 1) Initial and Annual Renewal Registration Fee<br>(per business location) | \$300.00 |
|---|----------|

Initial registration fees shall be prorated according to the number of days remaining between the date of registration issuance and the date of birth of the applicant, if the applicant is a sole proprietor, or in the case of a corporation or partnership, from the date of formation of the legal entity.

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|--|-------|
| 2) Late Fee for renewal of registration after expiration date<br>(in addition to Renewal Fee)<br>Each week or any part thereof<br>not to exceed \$200.00 | 25.00 |
| 3) Replacement of Registration Certificate   | 10.00 |

B. Locksmith Certificate and Permit

Permits and certificates shall take effect on the date they are approved by the Director and shall expire one (1) year from the date of issuance. Limited authorizations shall only be valid for the period of time as prescribed by ordinance.

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|--|-------|
| 1) Limited Authorization   | 20.00 |
| 2) Apprentice Permit   |       |
| a) Initial and Annual Renewal Fee  | 15.00 |
| b) Late Fee for Renewal of Permit after expiration date<br>(in addition to Renewal Fee)<br>Each week or any part thereof<br>not to exceed \$15.00        | 2.00  |
| c) Replacement of Apprentice Permit  | 10.00 |
| 3) Certified Locksmith Certification   |       |
| a) Initial and Annual Renewal Fee  | 25.00 |
| b) Late Fee for Renewal of Certification after expiration date<br>(in addition to Renewal Fee)<br>Each week or any part thereof<br>not to exceed \$25.00 | 3.00  |
| c) Replacement of Certified Locksmith Certification  | 10.00 |
| 4) Master Locksmith Certification  |       |
| a) Initial and Annual Renewal Fee  | 35.00 |
| b) Late Fee for Renewal of Certification after expiration date<br>(in addition to Renewal Fee)<br>Each week or any part thereof                          | 5.00  |

not to exceed \$35.00

c) Replacement of Master Locksmith Certification 10.00

**III. MOTOR VEHICLE REPAIR - Chapter 8A - Article VIIA**

Registrations, certificates, permits and limited authorizations shall take effect on the date they are approved by the Director and shall expire one (1) year from the date of issuance.

**A. Motor Vehicle Repair Shop Registration**

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|--|----------|
| 1) Initial and Annual Renewal Fee<br>(per business location)                             | \$200.00 |
| 2) Late Fee for Renewal of Registration after Expiration<br>(in addition to Renewal Fee) | 100.00   |
| 3) Replacement of Registration   | 10.00    |

**B. Mechanic/Technician Certificate**

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|--|-------|
| 1) Certificate for Specialty or Master Mechanic,<br>Motor Vehicle Body Repair Technician,<br>or Motor Vehicle Paint Technician |       |
| a) Initial and Annual Renewal Fee  | 25.00 |
| b) Late Fee for Renewal of Certificate<br>after Expiration (in addition to Renewal Fee)  | 12.50 |
| c) Replacement of Certificate  | 10.00 |
| 2) Mechanic or Paint/Body Apprentice Permit  |       |
| a) Initial and Annual Renewal Fee  | 15.00 |
| b) Late Fee for Renewal of Permit after Expiration<br>(in addition to Renewal Fee)   | 7.50  |
| c) Replacement of Permit   | 10.00 |

**IV. MOVING - Chapter 8A- Article XVI**

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|----|--|----------|
| A. | Initial and Annual Renewal Registration Fee  | \$400.00 |
|    | Initial registration fees shall be prorated according to the number of days remaining between the date of registration issuance and the date of birth of the applicant, if the applicant is a sole proprietor, or in the case of a corporation or partnership, from the date of formation of the legal entity. |          |
| B. | Late Fee for Renewal of Registration<br>after Expiration (in addition to Renewal Fee)  | 200.00   |
| C. | Replacement of Registration Certificate  | 35.00    |

**V. TOWING - CHAPTER 30 - ARTICLE - III**

The following fees are non-refundable; however, license and decal fees paid for additional trucks which have not been inspected by the Consumer Services Department shall be refunded if the licensee withdraws the truck prior to inspection.

The following fees shall be in effect through September 30, 2003. On October 1, 2003 and each October 1 thereafter, the fees shall increase by the percentage increase in the Consumer Price Index during the preceding year, rounded up to the nearest \$5 increment.

**A. Towing Company License Fees**

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|----|--|----------|
| 1) | Initial and Annual Renewal Fee   |          |
|    | Initial license fees shall be prorated according to the number of days remaining between the date of license issuance and the date of birth of the applicant, if the applicant is a sole proprietor, or in the case of a corporation or partnership, from the date of formation of the legal entity. |          |
| a) | Company with one tow truck<br>(includes one truck decal)   | \$300.00 |
| b) | Each additional truck  | 100.00   |
| 2) | Late Fee for Renewal of License of company<br>after expiration (in addition to Renewal Fee)  | 150.00   |
| 3) | Replacement of License   | 35.00    |

**B. TOW TRUCK DECAL FEES**

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|---|-------|
| 1) Initial and Renewal fee<br>for each additional Tow Truck | 50.00 |
| 2) Replacement of Decal                                     | 35.00 |

**VI. WATER REMETERING - Chapter 8A - Article XVIII**

**A. Initial and Annual Renewal Registration Fee  
(per unit)**

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|--------------------------------|--------|
| 1) Owner of Remetered Property | \$5.00 |
| 2) Remeterer                   | 250.00 |

**B. Late Fee for Renewal of Registration after expiration date  
(in addition to Renewal Fee) each week or any part  
thereof not to exceed \$250.00**

25.00

**C. Replacement of Registration Certificate**

25.00

**VII. SHOPPING CART - Chapter 8A - Section 8A-76(b)**

This fee schedule establishes filing fees associated with petitions seeking an exemption from posting required notices on shopping carts.

The following fees shall be in effect through September 30, 2005. On October 1, 2005, and each October 1 thereafter, the fees shall increase by the percentage increase in the Consumer Price Index during the preceding year, rounded up to the nearest \$1 increment.

**A. Petition involving one store location**

\$55.00

**B. Petition for each additional store location**

25.00

**VIII. FOR HIRE - Chapter 4 - Article III, Chapter 30 - Section 372.1  
and Chapter 31 Articles I –VI**

**A. Chauffeur Registration**

- |  |          |
|--|----------|
| 1) Initial and Annual Renewal Chauffeur Registration | \$ 55.00 |
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2) Late Fee for Renewal of Chauffeur Registration after expiration date (in addition to Renewal Fee)	55.00
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3) Replacement of Chauffeur Registration	26.00
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**B. Limousine License**

1) Initial License Application	\$350.00
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2) Initial and Annual Renewal License  
Initial License fees shall be prorated according to the number of months remaining between the month of date of License issuance and the month of annual renewal.

a) Effective December 13, 1997	450.00
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b) Effective October 1, 1998	475.00
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c) Effective October 1, 1999	500.00
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3) Late fee for Renewal of License after expiration date (in addition to renewal fee)	550.00
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4) Lottery Entry	100.00
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5) Replacement of License	35.00
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6) License Holder to License Holder Transfer Application	170.00
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7) License Holder to Non-License Holder Transfer Application	350.00
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**C. Non-Emergency Vehicle Certificate**

1) Initial Certificate Application	\$ 300.00
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2) Initial and Annual Renewal Certificate initial certificate fees shall be prorated according to the number of months remaining between the month of the date of certificate issuance and the month of annual renewal.

a) Effective December 13, 1997	420.00
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b) Effective October 1, 1998	460.00
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c) Effective October 1, 1999	500.00
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3) Replacement of Certificate	35.00
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4) Certificate Holder to Certificate Holder Transfer Application	150.00
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5) Certificate Holder to Non-Certificate Holder Transfer Application 300.00

**D. Passenger Motor Carrier Certificate**

Initial Certificate and Operating Permit fees shall be prorated according to the number of months remaining between the month of the date of issuance and the month of annual renewal.

- |   |           |
|---|-----------|
| 1) Initial Certificate Application                | \$ 375.00 |
| 2) Initial and Annual Renewal Certificate         |           |
| a) Effective December 13, 1997                    | 365.00    |
| b) Effective October 1, 1998                      | 435.00    |
| c) Effective October 1, 1999                      | 500.00    |
| 3) Initial and Annual Renewal Operating Permit    |           |
| a) Effective December 13, 1997                    | 365.00    |
| b) Effective October 1, 1998                      | 35.00     |
| c) Effective October 1, 1999                      | 500.00    |
| 4) Replacement of Certificate or Operating Permit | 35.00     |
| 5) Modification of Certificate                    | 320.00    |
| 6) Certificate Transfer Application               | 375.00    |
| 7) Emergency Temporary Certificate                | 40.00     |

**E. Private School Buses**

See Vehicle Inspection Fees and Chauffeur Registration Fees

**F. Special Transportation Service Certificates**

Initial Certificate and Operating Permit fees shall be prorated according to the number of months remaining between the month of the date of the issuance and month of annual renewal.

- |   |           |
|---|-----------|
| 1) Initial Certificate Application        | \$ 130.00 |
| 2) Initial and Annual Renewal Certificate |           |



a) Effective December 13, 1997	420.00
b) Effective October 1, 1998	460.00
c) Effective October 1, 1999	500.00
3) Replacement of Certificate/Operating Permit	35.00
4) Initial and Annual Renewal of Operating Permit	
a) Effective December 13, 1997	365.00
b) Effective October 1, 1998	435.00
c) Effective October 1, 1999	500.00

**G. Taxi**

1) Initial and Annual Renewal Chauffeur Registration	55.00
2) Late Fee for Renewal of Chauffeur Registration	55.00
3) Replacement of Chauffeur Registration	26.00
4) Initial License Application	350.00
5) Initial and Annual License Renewal	
a) Effective October 18, 1997	450.00
b) Effective October 1, 1998	475.00
c) Effective October 1, 1999	500.00
6) Late Fee for Renewal of License after expiration date (In addition to renewal fee)	550.00
7) Lottery Entry	100.00
8) Replacement of License	35.00
9) License Holder to License Holder Transfer	170.00
10) License Holder to Non-License Holder Transfer	350.00
11) Quarterly, Semi-Annual or Annual Vehicle Insp.	35.00
12) Vehicle Safety Re-inspection	35.00
13) Replacement of Decal	35.00
14) Administrative Hearing	85.00

15) Taxicab License/Medallion Conversion Fee

a) Effective April 5, 1999	100.00
b) Effective April 5, 2000	100.00
c) Effective April 5, 2001	100.00
(Cost of 3rd year not to exceed \$100.00)	

16) Passenger Service Company Registration Fee	95.00
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**H. Vehicle Inspection Fees**

1) Quarterly, Semi-Annual or Annual Vehicle Inspection, as applicable (all categories )	\$ 25.00
2) Vehicle safety re-inspection	25.00
3) Replacement of Decal	35.00

**I. Administrative Proceedings**

1) Administrative Hearing	\$ 85.00
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**IX. MOTOR VEHICLE TITLE LOANS - CHAPTER 8A - ARTICLE III**

The following fees shall be in effect through September 30, 2000. On October 1, 2000 and each October 1 thereafter, the fees shall increase by the percentage increase in the Consumer Price Index during the preceding year, rounded up to the nearest \$5 increment.

**A. Motor Vehicle Title Loan Business License Fees**

1) Initial Application and License Fee	\$1,250.00
2) Biannual Renewal Fee	1,000.00
3) Reactivation Fee (in addition to the Biannual Renewal Fee within 90 days of expiration)	200.00
4) Replacement of License	35.00

**X. IMMOBILIZATION OF MOTOR VEHICLES - CHAPTER 30 - ARTICLE - III**

The following fees shall be in effect through September 30, 2000. On October 1, 2000 and each October 1 thereafter, the fees shall increase by the percentage increase in the Consumer Price Index during the preceding year, rounded up to the nearest \$5 increment.

**A. Immobilization Company License Fees**

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|---|----------|
| 1) Initial and Annual Renewal Fee In Initial                        | \$500.00 |
| license fees shall be prorated according to the                     |          |
| number of days remaining between the date of                        |          |
| license issuance and the date of birth of the applicant, if         |          |
| the applicant is a sole proprietor, or in the case of a corporation |          |
| or partnership, from the date of formation of the legal entity.     |          |
| 2) Late Fee for Renewal of License of company after expiration      |          |
| 50% of Initial (in addition to Renewal Fee) and Annual              |          |
| Renewal Fee   |          |
| 3) Replacement of License   | 35.00    |

**B. Immobilization Individual License Fees**

- |   |         |
|---|---------|
| 1) Initial and Annual Renewal Fee                                 | \$50.00 |
| Initial license fees shall be prorated according to the           |         |
| number of days remaining between the date of                      |         |
| license issuance and the date of birth of the applicant.          |         |
| 2) Late Fee for Renewal of License of Individual after expiration |         |
| 50% of Initial (in addition to Renewal Fee) and Annual            |         |
| Renewal Fee   |         |
| 3) Replacement of License   | 35.00   |

**XI. TELECOMMUNICATIONS REGULATIONS - CHAPTER 8AA - Article II**

The following fees shall be in effect through September 30, 2000. On October 1, 2000 and each October 1 thereafter, the fees shall increase by the percentage increase in the Consumer Price Index during the preceding year, rounded up to the nearest \$5 increment.

**A. Telecommunications License Fees**

- |  |            |
|--|------------|
| 1) Initial License Application and License Renewal Fee | \$1,000.00 |
|--|------------|